

ONBOARDING AND ORIENTATION PROGRAMME FOR THE SCIENCE AND EDUCATION LIBRARIAN, NAGONGERA CAMPUS



Busitema University Welcomes Mr. Mukungu Isaac to the Library

Busitema University Library is pleased to receive Mr. Mukungu Isaac - a Librarian I in charge of the Science and Education Library, Nagongera Campus.

Isaac is an accomplished Information Scientist with a successful track record in Information services for higher education institutions. Isaac holds a Master of Science degree in Library and Information Studies from the University of Strathclyde, Glasgow in the United Kingdom, and a bachelors degree in Library and Information Science from Makerere University. He has vast experience of over 15 years in Librarianship and Information Management as well as teaching at the University. Before joining Lira University, he served as a Librarian for the Islamic University in Uganda from 2008 to 2018.

He has succeeded in supporting and mentoring library and information science students and librarians in information services management, research and innovations.

He is fascinated by ICTs and their application in information management and service delivery as well as digital preservation in information institutions. As an instructor and trainer in information literacy, library organization, and information service delivery, he brings expertise, passion and a drive for quality and equitable information services at Busitema University.

Schedule of Activities

Date	Day	Time	Activity	Venue	Responsibility
7 th – 13 th Aug.	Sun. - Sat		Settling in and finding accommodation, personal engagements	Mobile	Mr. Mukose Rogers
15 th Aug. 2022	Mon	09:00 am – 10:30 am	Entrance Interview with the University Librarian Discuss the onboarding and orientation programme	UL's Office	UL
		10:30 am – 11:30 am	Library Tour – Engineering Library		Campus Librarian – Eng. Library
		11:30 am – 01:11 pm	Tour Busitema Campus & Vital Offices Main Administration Block - Office of the Vice Chancellor - Office of the DVC-AA - University Secretary - Academic Registrar		Campus Librarian – Eng. Library

Date	Day	Time	Activity	Venue	Responsibility
			<ul style="list-style-type: none"> - University Bursar – Finance Department - HR Department - Directorate of Planning - Quality Assurance <p>Other Building at Busitema University</p> <ul style="list-style-type: none"> - Dean of Students - Guild Offices/ RCC - Chief Security Office - Directorate of Institutional Advancement 		
		01:00 pm – 02:00 pm	Lunch		Campus Librarian – Eng. Library
		2:30pm – 4:30pm	<p>Busitema University Library and its structure, culture, vision, mission and values</p> <p>Key documents</p> <ul style="list-style-type: none"> - Library Strategic Plan - Library Systems - The Library Website - Library policies and procedures 	UL's Office	UL
16 th Aug. 2022	Tue	09:00 am – 11:00 noon	University Computing Services – registering with all university ICT services and technologies	ICT	Grace
		11:15 am – 01:00 pm	Getting a University ID	HR/AR	James or any designated HR Officer
		01:00 pm – 02:00 pm	Lunch		At your service
		02:00 pm – 04:30 pm	HR Policy and other policies	HR	James or any designated HR Officer
17 th Aug. 2022	Wed	09:00 am – 12:00 Noon	Meeting with all the Library Staff	Zoom	All Campus Librarians
		12:30 pm – 01:30 pm	Lunch with Library Staff – Engineering Library Busitema	Eng. Lib	Campus Librarian – Eng. Library
		02:00 pm – 03:00 pm	Depart Busitema Campus for Nagongera		
		03:15 pm – 05:30 pm	Meeting with the Dean – FSE	Dean's Office	Dean
18 th Aug. 2022	Thu	09:00 am – 12:30 pm	Meeting with the library staff - Science and Education Library	S&E Library	Dean
		02:00 pm – 04:00 pm	Meeting with the Campus Student Leadership	S&E Library	RCC & Rogers
19 th Aug. 2022	Fri		At ease for any other activities – settling into the office and starting official duties		